



U. S. Chemical Safety and Hazard Investigation Board

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Board Member

September 24, 2001

Board Action Report

Notation No.: 121

Voting Period: Urgent Notation Item - September 21, 2001 –September 28, 2001

Subject: Approval for Reallocation of FY 2001 Funds

Whereas,

1. The Board approved Board Notation # 120, Information Security Assessment Contract and Conversion to Oracle Reporting System, which authorized the Chief Operating Officer to execute contracts for the information security assessment and to convert to the Oracle reporting system;
2. The information security assessment is estimated to cost \$80,000. The assessment will include a requirements analysis, policy development, and a cost benefit analysis. The information security assessment will be funded from Management Operations operating budget;
3. Management Operations has \$80,000 available for the information security assessment in its Fiscal Year (FY) 2001 operating budget. The \$80,000 was initially to be used for Web/Database Support, but the current contract does not expire until October 2001, so FY 2002 funds will be used for the Web/Database Support contract in FY 2002;
4. The conversion to the Oracle reporting system is estimated to cost \$43,500 and will be funded from the Financial Operations operating budget;
5. Financial Operations has \$22,500 available for the conversion to Oracle reporting system in its FY 2001 operating budget. The \$22,500 was to be used for an agency financial audit that is now being provided by the FEMA OIG. However, Financial Operations needs an additional \$21,000 for the conversion to Oracle reporting system;
6. Management Operations has \$21,000 available for the conversion to Oracle reporting system in its FY 2001 operating budget. The \$21,000 was initially to be used for Web/Database Support, but as explained in paragraph 3, the current

contract does not expire until October 2001, so FY 2002 funds will be used for the Web/Database Support contract in FY 2002.

Pursuant to Board Order 003, section 1 – paragraph F, the Board hereby approves reallocating the Operating Budget for Fiscal Year 2001 as follows:

<u>Office</u>	<u>Amount</u>
Financial Operations	\$21,000
Management Operations	(21,000)
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Approval Date: September 21, 2001

	<u>Approve</u>	<u>Disapprove</u>	<u>Not Participating</u>	<u>Withhold</u>
Isadore Rosenthal	x			
Gerald Poje	x			
Andrea Taylor	x			