



## U.S. Chemical Safety and Hazard Investigation Board

### Office of General Counsel

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#### Memorandum

To: Chairperson and Board Members

From: Ray Porfiri *RP*

Cc: Leadership Team

Subject: Board Action Report – Notation Item 490

Date: October 10, 2006

On September 14, 2006, the Board approved Notation Item 490, thereby taking the following actions:

1. Amending the Fiscal Year (FY) 2006 Operating Budget by allocating available funding of at least \$160,000 for video production and duplication, and at least \$60,000 for a workshop on process safety performance indicators;
2. Allocating any additional unspent funds from the FY 2006 Operating Budget that are released by the budget officer responsible for such funds before the end of the fiscal year to the Other Services category and authorizing the obligation of those funds, in equal shares, to additional video productions, the workshop on process safety performance indicators, and IT capital investments such as those identified in Notation Item 482;
3. Amending the FY 2006 Operating Budget by increasing the authorized public affairs budget by \$160,000, plus the amount of excess end-of-year funds allocated to video production pursuant to this item; and
4. Authorizing the execution of an interagency agreement with BPD for the purpose of carrying out the workshop for process safety performance indicators and IT capital investments, in the amounts of \$60,000 and \$15,000, respectively, plus the amount of excess end-of-year funds allocated to these projects pursuant to this item, and any related administrative fees charged by BPD.

(Voting Summary on Reverse)

Voting Summary – Notation Item 490

Disposition: APPROVED

Disposition date: September 14, 2006

	Approve	Disapprove	Calendar	Withhold	Not Participating	Date
C. Merritt	X					9/13/2006
J. Bresland	X					9/14/2006
G. Visscher	X					9/14/2006